



2019

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# Developer Scoring Document

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## **Disclaimer: 2019 GRESB Real Estate Scoring Document**

The information in this document has been provided in good faith and is provided on an “as is” basis. While we do not anticipate major changes, we reserve the right to make modifications prior to the official start of the 2019 reporting period on April 1 and the official release of the 2019 Real Estate Assessment. We will publicly announce any such modifications.

# Introduction

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This document was prepared in response to industry feedback and discloses the detailed scoring methodology for all indicators of the 2019 Real Estate Assessment. The Scoring Document is shared for information purposes in an effort to increase transparency around the Assessment, Methodology and Scoring processes. GRESB reserves the right to make edits to this document during the scoring and analysis period preceding the 2019 results launch.

## How to read this document?

The GRESB Real Estate Scoring Document provides a visual breakdown of each indicator score included in the 2019 GRESB Real Estate Assessment. We recommend reading this document in conjunction with the [Reference Guide](#) which includes the reporting requirements of indicators.

This document includes:

- Total number of points assigned to each indicator
- Indicator score breakdown: fractions documented in red on the left side of each scored indicator.
- Description of indicator specific scoring approach: provided below each indicator.
- Score multipliers: documented with "x" and applied on the total number of points obtained through the selected answer options. These can refer to supporting evidence (e.g, answer options yield  $3/4 * 2p = 1.5p$ , but the supporting evidence is not accepted during validation  $\rightarrow 1.5p \times 0 = 0p$ . The final score obtained for this indicator is 0p).

### Example: Indicator MA5

**MA5** Does the organization include ESG factors in the annual performance targets of the employees responsible for this entity?

MA5

Yes

Does performance on these targets have predetermined consequences?

$1/2$   Yes

Financial consequences

Non-financial consequences

$0/2$   No

Select the employees to whom these factors apply (multiple answers possible):

$3/3$   All employees

$2/3$   Board of Directors

$2/3$   Senior Management Team

$2/3$   Other: \_\_\_\_\_

**UPLOAD**

x Indicate where in the evidence the relevant information can be found\_\_\_\_\_

No

**3 points , MP, G**

This indicator is split into three sections represented by two fractions and an "x" in the far-left column. The first section addresses the predetermined consequences of performance targets, the second covers which employee group(s) do the ESG factors apply; the final section allows is for providing evidence. The far-left column tells us that the score of the indicator is calculated as follows; (where the section and evidence scores are all numbers between 0 and 1):

$$\text{Indicator score} = (\text{consequences score} + 1/2 * \text{employee groups}) * \text{evidence score} * 3 \text{ points}$$

- The first section contains two radio buttons; only one can be selected. The fractions next to those buttons show the proportion of the section score achieved for the selected options. The fractions are fractions of the section score. The weight is expressed as the fraction of the maximum score for the indicator. This means that selecting "Yes" (to predetermined consequences) is awarded  $1/2 * 3 \text{ points} = 1.5 \text{ point}$ .
- The second section contains 4 checkboxes, including 1 *other*; each checkbox selected is awarded the fraction score displayed next to it.
- Lastly, the evidence answer which results in a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

If the respondent achieved maximum scores for both of the first and second sections, with partially accepted evidence (resulting in a multiplier of 0.5), the score is:

$$\min(1/2 + 1/2) * 0.5 * 3 \text{ points} = 1.5 \text{ points}$$



# Management

## Sustainability Objectives

2018 Indicator

### MA1 Does the entity have specific ESG objectives?

Yes

The objectives relate to (multiple answers possible)

- $\frac{1}{3}$  General sustainability
- $\frac{1}{3}$  Environment
- $\frac{1}{3}$  Social
- $\frac{1}{3}$  Governance
- $\frac{1}{3}$  Health and well-being

The objectives are

- $\frac{2}{2}$  Fully integrated into the overall business strategy
- $\frac{1}{2}$  Partially integrated into the overall business strategy
- $\frac{0}{2}$  Not integrated into the overall business strategy

The objectives are

$\frac{2}{4}$  Publicly available

Please provide a hyperlink or a separate publicly available document

**UPLOAD** or URL \_\_\_\_\_

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

$\frac{0}{4}$  Not publicly available

**UPLOAD**

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

Communicate the objectives and explain how the objectives are integrated into the overall business strategy (maximum 250 words)

\_\_\_\_\_

No

2 points , MP, G

MA1

The score of this indicator equals the sum of the scores achieved by:

1. the number of ESG objectives multiplied by the evidence score;
2. the integration of the objective(s) into the business strategy;
3. the public availability of the objectives multiplied by the evidence score.

Open text box: The open text box is not scored and is for reporting purposes only.

**MA2 Does the organization have one or more persons responsible for implementing the ESG objectives referenced in MA1?**

MA2

Yes

Select the persons responsible (multiple answers possible)

<sup>1/2</sup> Dedicated employee(s) for whom sustainability is the core responsibility

Provide the details for the most senior of these employees

Name: \_\_\_\_\_

Job title: \_\_\_\_\_

E-mail: \_\_\_\_\_

LinkedIn profile (optional): \_\_\_\_\_

<sup>1/2</sup> Employee(s) for whom sustainability is among their responsibilities

Provide the details for the most senior of these employees

Name: \_\_\_\_\_

Job title: \_\_\_\_\_

E-mail: \_\_\_\_\_

LinkedIn profile (optional): \_\_\_\_\_

<sup>1/2</sup> External consultants/manager

Name of the organization

Name of the main contact: \_\_\_\_\_

Job title: \_\_\_\_\_

E-mail: \_\_\_\_\_

LinkedIn profile (optional): \_\_\_\_\_

<sup>1/2</sup> Investment partners (co-investors/JV partners)

Name of the main contact: \_\_\_\_\_

Job title: \_\_\_\_\_

E-mail: \_\_\_\_\_

LinkedIn profile (optional): \_\_\_\_\_

No

Not applicable

**3 points , MP, G**

## MA3 Does the organization have a sustainability taskforce or committee that is applicable to the entity?

Yes

Select the members of this taskforce or committee (multiple answers possible)

$\frac{3}{8}$   Asset managers

$\frac{3}{8}$   Board of Directors

$\frac{2}{8}$   External consultants

Name of the organization

$\frac{2}{8}$   Fund/portfolio managers

$\frac{2}{8}$   Property managers

$\frac{2}{8}$   Senior Management Team

$\frac{2}{8}$   Other: \_\_\_\_\_

No

2 points , MP, G

MA3

| Other: 'Other' answer must be accepted during validation to achieve a score.

**MA4 Does the organization have a senior decision-maker accountable for the entity's sustainability strategy?**

MA4

Yes

Provide the details for the most senior decision-maker on sustainability issues

Name: \_\_\_\_\_

Job title: \_\_\_\_\_

E-mail: \_\_\_\_\_

LinkedIn profile (optional): \_\_\_\_\_

The individual is part of

- Board of Directors
- Senior Management Team
- Fund/portfolio managers
- Investment Committee
- Other: \_\_\_\_\_

Please describe the process of informing the most senior decision-maker on the sustainability performance of the entity (maximum 250 words)

\_\_\_\_\_

No

**1 point , MP, G**

Other: 'Other' answer must be accepted during validation to achieve a score.

Open text box: The open text box is not scored and is for reporting purposes only.

**MA5 Does the organization include ESG factors in the annual performance targets of the employees responsible for this entity?**

MA5

Yes

Does performance on these targets have predetermined consequences?

$\frac{1}{2}$   Yes

Financial consequences

Non-financial consequences

$\frac{0}{2}$   No

Select the employees to whom these factors apply (multiple answers possible):

- $\frac{3}{3}$   All employees
- $\frac{2}{3}$   Board of Directors
- $\frac{2}{3}$   Senior Management Team
- $\frac{2}{3}$   Other: \_\_\_\_\_

**UPLOAD**

Indicate where in the evidence the relevant information can be found\_\_\_\_\_

No

**3 points , MP, G**

The scoring of this indicator is the sum of the scores achieved by:

1. the existence of predetermined consequences of performance targets (financial or non-financial).
2. the group(s) of employees that the targets apply

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0



# Policy & Disclosure

## ESG Policies

2018 Indicator

**PD1 Does the organization have a policy/policies in place, applicable to the entity level, that address(es) environmental issues?**

Yes

Select all environmental issues included (multiple answers possible)

- $\frac{1}{4}$  Biodiversity and habitat
- $\frac{1}{4}$  Climate/climate change adaptation
- $\frac{1}{4}$  Energy consumption/management
- $\frac{1}{4}$  Environmental attributes of building materials
- $\frac{1}{4}$  GHG emissions/management
- $\frac{1}{4}$  Resilience
- $\frac{1}{4}$  Waste management
- $\frac{1}{4}$  Water consumption/management
- $\frac{1}{4}$  Other: \_\_\_\_\_

**UPLOAD**

× Indicate where in the evidence the relevant information can be found\_\_\_\_\_

No

**3 points , MP, G**

PD1

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**PD2 Does the organization have a policy/policies in place, applicable to the entity level, that address(es) social issues?**

PD2

Yes

Select all social issues included (multiple answers possible)

$\frac{1}{4}$   Child labor

$\frac{1}{4}$   Diversity and equal opportunity

$\frac{1}{4}$   Forced or compulsory labor

$\frac{1}{4}$   Occupational safety (for employees)

$\frac{1}{4}$   Asset level safety (for tenants)

$\frac{1}{4}$   Employee health & well-being

$\frac{1}{4}$   Tenant/customer and community health & well-being

$\frac{1}{4}$   Labor-management relationships

$\frac{1}{4}$   Employee performance and career development

$\frac{1}{4}$   Stakeholder engagement

$\frac{1}{4}$   Worker rights

$\frac{1}{4}$   Other: \_\_\_\_\_

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

**2 points , MP, G**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**PD3 Does the organization have a policy/policies in place, applicable to the entity level, that address(es) governance issues?**

PD3

Yes

Select all governance issues included (multiple answers possible)

$\frac{1}{4}$   Bribery and corruption

$\frac{1}{4}$   Data protection and privacy

$\frac{1}{4}$   Employee remuneration

$\frac{1}{4}$   Executive compensation

$\frac{1}{4}$   Fiduciary duty

$\frac{1}{4}$   Fraud

$\frac{1}{4}$   Political contributions

$\frac{1}{4}$   Shareholder rights

$\frac{1}{4}$   Whistleblower protection

$\frac{1}{4}$   Other: \_\_\_\_\_

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

**2 points , MP, G**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**PD4 Does the organization monitor the diversity of the entity's governance bodies and/or the organization's employees?**

PD4

Yes

Diversity of the entity's governance bodies

Select all diversity metrics (multiple answers possible)

Age group distribution

Board tenure

Gender pay gap

Gender ratio

Percentage of employees that are:

Women: \_\_\_\_\_%

Men: \_\_\_\_\_%

International background

Racial diversity

Socioeconomic background

Diversity of the organization's employees

Select all diversity metrics (multiple answers possible)

Age group distribution

Percentage of employees that are:

Under 30 years old: \_\_\_\_\_%

Between 30 and 50 years old: \_\_\_\_\_%

Over 50 years old: \_\_\_\_\_%

Gender pay gap

Gender ratio

Percentage of employees that are:

Women: \_\_\_\_\_%

Men: \_\_\_\_\_%

International background

Racial diversity

Socioeconomic background

Provide additional context for the response (maximum 250 words)

\_\_\_\_\_

No

**Not scored , MP, G**

■ This indicator is not scored and is used for reporting purposes only.



PD5.1

Does the organization disclose its ESG actions and/or performance?

Yes (multiple answers possible)

1/2

Section in Annual Report

Select the applicable reporting level

	4/4
x	2/4
	1/4

Entity

Investment manager

Group

**UPLOAD** or URL \_\_\_\_\_

x

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

1/2

Aligned with

2/3

Stand-alone sustainability report(s)

Select the applicable reporting level

	4/4
x	2/4
	1/4

Entity

Investment manager

Group

**UPLOAD** or URL \_\_\_\_\_

x

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

1/3

Aligned with

3/4

Integrated Report

\*Integrated Report must be aligned with IIRC framework

Select the applicable reporting level

	4/4
x	2/4
	1/4

Entity

Investment manager

Group

**UPLOAD** or URL \_\_\_\_\_

x

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

1/4

Aligned with

1

Dedicated section on corporate website

Select the applicable reporting level

	4/4
x	2/4
	1/4

Entity

Investment manager

Group

× URL \_\_\_\_\_  
Indicate where in the evidence the relevant information can be found \_\_\_\_\_

1/2  Section in entity reporting to investors

1/2 Aligned with

**UPLOAD**

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

1/2  Other: \_\_\_\_\_

Select the applicable reporting level

4/4  Entity

× 2/4  Investment manager

1/4  Group

**UPLOAD** or URL \_\_\_\_\_

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

1/2 Aligned with

No

#### 4 points , MP, G

Each form of ESG disclosure method is assigned with a maximum number of points respectively achieved by:

1. the third-party alignment of the report (if applicable)

Alignment: the alignment standard and the corresponding evidence must be accepted during the validation process to receive a score.

2. the reporting level (three reporting levels - Entity, Investment manager, Group - are mutually exclusive).

3. the validation status of the corresponding evidence

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**PD5.2 Does the organization have an independent third party review of its ESG disclosure?**

Yes

Select all applicable options (multiple answers possible, selections must match answers in PD5.1)

Section in Annual Report

2/2

1/4  Externally checked by

1

1/4  Externally verified by

3/4 using

1

1/4  Externally assured by

3/4 using

Stand-alone sustainability report

2/2

1/4  Externally checked by

1

1/4  Externally verified by

3/4 using

1

1/4  Externally assured by

3/4 using

Integrated Report

2/2

1/4  Externally checked by

1

1/4  Externally verified by

3/4 using

1

1/4  Externally assured by

3/4 using

Section in entity reporting to investors

2/2

1/4  Externally checked by

1

1/4  Externally verified by

3/4 using

1

1/4  Externally assured by

3/4 using

Other: \_\_\_\_\_

2/2

1/4  Externally checked by

1

1/4  Externally verified by

3/4 using

1

1/4  Externally assured by

3/4

using

No

Not applicable

## 2 points , MP, G

In order to achieve points for any of the checkboxes above, the number of points received in the corresponding section in PD5.1 must be higher than 0. Each response is validated using the evidence uploaded in PD5.1.

The scoring of this indicator is the sum of the scores achieved by:

1. the level of the third-party data review
2. the verification/assurance standard scheme (if applicable)

Other: 'Other' answer must be accepted during validation to achieve a score.

Scheme name: Scheme name must be accepted during the validation process to receive its associated score.

## PD6 Has the organization made a public commitment to ESG leadership standards or groups that applies to investments in this entity?

PD6

Yes

Select all issues included (multiple answers possible)

- Institutional Investors Group on Climate Change (IIGCC)
- Montreal Pledge
- PRI signatory
- RE 100
- Science Based Targets initiative
- Task Force on Climate-related Financial Disclosures (TCFD)
- UN Environment Programme Finance Initiative
- UN Global Compact
- Other: \_\_\_\_\_

Please provide applicable hyperlink

URL\_\_\_\_\_

Indicate where in the evidence the relevant information can be found\_\_\_\_\_

No

## Not scored , MP, G

This indicator is not scored and is used for reporting purposes only.

**PD7.1 Does the entity have a process to communicate about ESG-related misconduct, penalties, incidents or accidents?**

PD7.1

Yes

The entity would communicate misconduct, penalties, incidents or accidents to:

Investors

Public

Other stakeholders: \_\_\_\_\_

Describe the process (maximum 250 words): \_\_\_\_\_

No

**Not scored , MP, G**

▮ This indicator is not scored and is used for reporting purposes only.

**PD7.2 Has the entity been involved in any ESG-related misconduct, penalties, incidents or accidents in the reporting year?**

PD7.2

Yes

Specify the total number of cases imposed: \_\_\_\_\_

Specify the total value of fines and/or penalties resulting from these cases

\_\_\_\_\_

Provide additional context for the response (maximum 250 words)

\_\_\_\_\_

No

\* The information in PD7.1 and PD7.2 may be used as criteria for the recognition of 2019 Sector Leaders

**Not scored , MP, G**

▮ This indicator is not scored and is used for reporting purposes only.

# Risks & EMS

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## Governance

2018 Indicator

**RE1 Does the organization have systems and procedures in place to facilitate effective implementation of the governance policy/policies in PD3?**

Yes

Select all applicable options (multiple answers possible)

$\frac{2}{4}$   Investment due diligence process

Training related to governance risks for employees (multiple answers possible)

$\frac{1}{4}$   Regular follow-ups

$\frac{1}{4}$   When an employee joins the organization

$\frac{2}{4}$   Whistle-blower mechanism

$\frac{2}{4}$   Other: \_\_\_\_\_

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

Not applicable

**1 point , IM, G**

**RE1**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

This indicator is linked to PD3. In order to achieve points for this indicator, the number of points received in PD3 must be higher than 0.

**RE2 Did the entity perform entity-level governance and/or social risk assessments within the last three years?**

RE2

Yes

Select all issues included (multiple answers possible)

$\frac{1}{4}$   Bribery and corruption

$\frac{1}{4}$   Child labor

$\frac{1}{4}$   Diversity and equal opportunity

$\frac{1}{4}$   Executive compensation

$\frac{1}{4}$   Forced or compulsory labor

$\frac{1}{4}$   Labor-management relationships

$\frac{1}{4}$   Shareholder rights

$\frac{1}{4}$   Worker rights

$\frac{1}{4}$   Other: \_\_\_\_\_

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

x

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

**2 points , IM, G**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0



**RE3 Does the entity perform asset-level environmental and/or social risk assessments as a standard part of its due diligence process for new acquisitions?**

Yes

Select all issues included (multiple answers possible)

$\frac{1}{8}$   Building safety and materials

$\frac{1}{8}$   Climate change adaptation

$\frac{1}{8}$   Contamination

$\frac{1}{8}$   Energy efficiency

$\frac{1}{8}$   Energy supply

$\frac{1}{8}$   Flooding

$\frac{1}{8}$   GHG emissions

$\frac{1}{8}$   Health and well-being

$\frac{1}{8}$   Indoor environmental quality

$\frac{1}{8}$   Natural hazards

$\frac{1}{8}$   Regulatory

$\frac{1}{8}$   Resilience

$\frac{1}{8}$   Socio-economic

$\frac{1}{8}$   Transportation

$\frac{1}{8}$   Water efficiency

$\frac{1}{8}$   Waste management

$\frac{1}{8}$   Water supply

$\frac{1}{8}$   Other: \_\_\_\_\_

**UPLOAD**

×

Indicate where in the evidence the relevant information can be found\_\_\_\_\_

No

Not applicable

**2 points , IM, E**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2

Partially accepted	1/2
Not accepted/not provided	0

## RE4 Does the organization have an Environmental Management System (EMS) that applies to the entity level?

$\frac{3}{6}$   Yes

The EMS is aligned with a standard

- $\frac{2}{6}$   1 ISO 14001
- 1 EMAS (EU Eco-Management and Audit Scheme)
- 1 Other: \_\_\_\_\_

The EMS is externally certified by an independent third party

Name of the organization

- $\frac{3}{6}$   1 ISO 14001
- 1 EMAS (EU Eco-Management and Audit Scheme)
- 1 Other: \_\_\_\_\_

The EMS is not aligned with a standard nor certified externally

### UPLOAD

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

RE4

3 points , MP, G

This indicator consists of three mutually exclusive options:

1. An externally certified EMS has a maximum score of 3 points;
2. An EMS that is aligned with an accepted standard, but is not externally certified, has a maximum score of 2.5 points;
3. An EMS that is not aligned with a standard nor certified externally has a maximum score of 1.5 points

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0



# Stakeholder Engagement

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**Employees**

2018 Indicator

**SE1 Does the organization provide regular trainings for the employees responsible for the entity?**

SE1

Yes

Percentage of employees who received professional training in 2018

<sup>1</sup>/<sub>2</sub>

\_\_\_\_\_

Percentage of employees who received sustainability-specific training in 2018

<sup>1</sup>/<sub>2</sub>

\_\_\_\_\_

Sustainability-specific training focuses on the following elements (multiple answers possible)

Training topics on environmental issues

Contamination

Greenhouse gas emissions

Energy

Natural hazards

Regulatory standards

Supply chain environmental impacts

Waste

Water

Other: \_\_\_\_\_

Training topics on social issues

Community social and economic impacts

Safety

Community safety

Customer / tenant safety

Employee safety

Supply chain safety

Health and well-being

Community health and well-being

Customer / tenant health and well-being

Employee health and well-being

Supply chain health and well-being

Other: \_\_\_\_\_

No

**2 points , IM, S**

Percentage number: The score assigned to the coverage percentage number reported above is multiplied by the relative factor associated with the relevant quartile as per the table below:

Quantile	Score
0%	0/4
< 0%, 25% >	1/4
[ 25%, 50% >	2/4
[ 50%, 75% >	3/4
[ 75%, 100% ]	4/4

The training topics are not used for scoring but for reporting purpose only.

**SE2.1 Has the organization undertaken an employee satisfaction survey during the last three years?**

SE2.1

Yes

The survey is undertaken (multiple answers possible)

Internally

<sup>2</sup>/<sub>3</sub> Percentage of employees covered: \_\_\_\_\_%

Survey response rate: \_\_\_\_\_%

By an independent third party

<sup>3</sup>/<sub>3</sub> Percentage of employees covered: \_\_\_\_\_%

Name of the organization

Survey response rate: \_\_\_\_\_%

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

The survey includes quantitative metrics

Yes

Metrics include

Net Promoter Score

Overall satisfaction score

Other: \_\_\_\_\_

No

No

**1.5 points , IM, S**

Points are awarded based on the percentage of employees covered of the selected survey type(s).

Percentage number: The score assigned to the coverage percentage number reported above is multiplied by the relative factor associated with the relevant quartile as per the table below:

Quantile	Score
0%	0/4
< 0%, 25% >	1/4
[ 25%, 50% >	2/4
[ 50%, 75% >	3/4
[ 75%, 100% ]	4/4

The survey response rate and the quantitative metrics sub-indicator are not used for scoring but for reporting purpose only.

Evidence: The evidence is validated and assigned a score which is used as a multiplying factor, according to the table below:

Validation status	Score
Accepted	1

**SE2.2 Does the organization have a program in place to improve its employee satisfaction based on the outcomes of the survey referred to in SE2.1?**

SE2.2

 Yes

Select all applicable options (multiple answers possible)

  $\frac{1}{2}$  Development of action plan  $\frac{1}{2}$  Feedback sessions with Senior Management Team  $\frac{1}{2}$  Feedback sessions with separate teams/departments  $\frac{1}{2}$  Focus groups  $\frac{1}{2}$  Other: \_\_\_\_\_ No Not applicable**1 point , IM, S**

Other: 'Other' answer must be accepted during validation to achieve a score.

This indicator is linked to SE2.1. In order to achieve points for this indicator, the number of points received in SE2.1 must be higher than 0.

**SE3 Has the organization monitored conditions for and/or tracked indicators of employee safety during the last three years?**

SE3.2

Yes

Select all applicable options (multiple answers possible)

Work station and/or workplace checks

1 Percentage of employees: \_\_\_\_\_ %

1  Absentee rate: \_\_\_\_\_

1  Injury rate: \_\_\_\_\_

1  Lost day rate: \_\_\_\_\_

1  Other metrics: \_\_\_\_\_

Rate of other metric(s): \_\_\_\_\_

x Explain the employee occupational safety indicators calculation method (maximum 250 words)

\_\_\_\_\_

No

**0.5 points , IM, S**

The score awarded to the option Work station and/or workplace checks is based on the percentage of employees covered.

Percentage number: The score assigned to the coverage percentage number reported above is multiplied by the relative factor associated with the relevant quartile as per the table below:

Quantile	Score
0%	0/4
< 0%, 25% >	1/4
[ 25%, 50% >	2/4
[ 50%, 75% >	3/4
[ 75%, 100% ]	4/4

The rate of the metrics reported is not scored.

Other: 'Other' answer must be accepted during validation to achieve a score.

It is mandatory to use the open text box to explain the applied calculation method/formula and monitoring scope of each of the selected metrics.

Text Box: The text box is validated, and its validation status is determined based on the requirements of the indicators. Various validation status lead to different scores according to the table below:

Validation status	Score
Full points	2/2
Partial points	1/2
No point	0

**SE4.1 Does the entity include ESG-specific requirements in procurement processes to drive sustainable procurement?**

SE4.1

Yes

Select all issues covered by procurement processes (multiple answers possible)

- $\frac{1}{4}$   Business ethics
- $\frac{1}{4}$   Environmental process standards
- $\frac{1}{4}$   Environmental product standards
- $\frac{1}{4}$   Human rights
- $\frac{2}{3}$   $\frac{1}{4}$   Human health-based product standards
- $\frac{1}{4}$   Occupational safety
- $\frac{1}{4}$   Health and well-being
- $\frac{1}{4}$   ESG-specific requirements for sub-contractors
- $\frac{1}{4}$   Other: \_\_\_\_\_

Select the external parties to whom the requirements apply (multiple answers possible)

- $\frac{1}{2}$   Contractors
- $\frac{1}{2}$   Property/asset managers
- $\frac{1}{3}$   $\frac{1}{2}$   Suppliers
- $\frac{1}{2}$   Supply chain (beyond 1 tier suppliers and contractors)
- $\frac{1}{2}$   Other: \_\_\_\_\_

**UPLOAD**

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

Not applicable

**3 points , MP, G**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**SE4.2 Does the entity engage with its supply chains to ensure the specific ESG requirements in SE4.1 are met?**

SE4.2

Yes

Describe the process (maximum 500 words): \_\_\_\_\_

No

Not applicable

**Not scored , MP, G**

▮ This indicator is not scored and is used for reporting purposes only.



**SE5.1 Does the organization have a program in place for promoting health & well-being of employees?**

NEW

Yes

The program includes (multiple answers possible):

Needs assessment

The organization monitors employee health and well-being needs through (multiple answers possible):

Employee surveys on health and well-being

1 Percentage of employees: \_\_\_\_\_%

2/4

Physical and/or mental health checks

1 Percentage of employees: \_\_\_\_\_%

Other: \_\_\_\_\_

1  Percentage of employees: \_\_\_\_\_%

1/4

Goal setting

1/4

Action

1/4

Monitoring

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

x

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

**2 points , IM, S**

Scores above are capped at 2 points.

Percentage number: The score assigned to the coverage percentage number reported above is multiplied by the relative factor associated with the relevant quartile as per the table below:

Quantile	Score
0%	0/4
< 0%, 25% >	1/4
[ 25%, 50% >	2/4
[ 50%, 75% >	3/4
[ 75%, 100% ]	4/4

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**SE5.2 Does the organization take measures to incorporate the health & well-being program for employees described in SE5.1?**

NEW

Yes

Select all applicable options (multiple answers possible)

- Creation of goals to address
  - Mental health and well-being
  - Physical health and well-being
  - Social health and well-being
  - Other: \_\_\_\_\_
- Action to promote health through
  - Acoustic comfort
  - Biophilic design
  - Physical activity
  - Healthy eating
  - Inclusive design
  - Indoor air quality
  - Lighting controls and/or daylight
  - Physical and/or mental healthcare access
  - Social interaction and connection
  - Thermal comfort
  - Water quality
  - Other building design and construction strategy: \_\_\_\_\_
  - Other building operations strategy: \_\_\_\_\_
  - Other programmatic intervention: \_\_\_\_\_
- Monitor outcomes by tracking
  - Environmental quality
  - Program performance
  - Population experience and opinions
  - Other: \_\_\_\_\_

No

Not scored , IM, S

■ This indicator is not scored and is used for reporting purposes only.

# New Construction & Major Renovations

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## Sustainability Requirements

2018 Indicator

**NC1 Does the entity have a sustainability strategy in place for new construction and major renovation projects?**

NC1

Yes

Elements addressed in the strategy (multiple answers possible)

- Biodiversity and habitat
- Climate/climate change adaptation
- Energy consumption/management
- Environmental attributes of building materials
- GHG emissions/management
- Green building certifications
- Building safety
- Health and well-being
- Location and transportation
- Resilience
- Supply chain
- Water consumption/management
- Waste management
- Other: \_\_\_\_\_

The strategy is

Publicly available

Please provide a hyperlink or a separate publicly available document

**UPLOAD** or URL \_\_\_\_\_

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

Not publicly available

**UPLOAD**

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

Communicate the objectives and explain how the objectives are integrated into the overall business strategy (maximum 250 words)

\_\_\_\_\_

No

**1 point , MP, G**

The scoring of this indicator is the sum of the scores achieved by:

1. the number of ESG strategies;
2. the public availability of the objectives.

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

Open text box: The open text box is not scored and is for reporting purposes only.

**NC2 Does the entity require sustainable site selection criteria to be considered for new construction and major renovation projects?**

NC2

Yes

Select all criteria included (multiple answers possible)

- 1/5 Connect to multi-modal transit networks
- 1/5 Locate projects within existing developed areas
- 1/5 Protect, restore, and conserve aquatic ecosystems
- 1/5 Protect, restore, and conserve farmland
- 1/5 Protect, restore, and conserve floodplain functions
- 1/5 Protect, restore, and conserve habitats for threatened and endangered species
- 1/5 Redevelop brownfield sites
- 1/5 Other: \_\_\_\_\_

The entity's sustainable site selection criteria are aligned with

- 1 Third-party guidelines  
Specify: \_\_\_\_\_
- 1 Third-party rating system(s)  
Specify scheme(s)/sub-scheme(s): \_\_\_\_\_
- 1 Other: \_\_\_\_\_
- Not aligned

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

- No
- Not applicable

**3 points , MP, G**

Other: 'Other' answer must be accepted during validation to achieve a score.

If Third-party guidelines or Third-party rating system is selected, the name of the guideline or system must be provided in the text box.

Text Box: The text box response is validated, and its score is determined by the validation status according to the table below:

Validation status	Score
Accepted	1
Not accepted/not provided	0

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score

Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**NC3 Does the entity have sustainable site design/development requirements for new construction and major renovation projects?**

NC3

Yes

Select all applicable options (multiple answers possible)

- $\frac{1}{4}$  Manage waste by diverting construction and demolition materials from disposal
- $\frac{1}{4}$  Manage waste by diverting reusable vegetation, rocks, and soil from disposal
- $\frac{1}{4}$  Protect air quality during construction
- $\frac{2}{3}$   $\frac{1}{4}$  Protect surface water and aquatic ecosystems by controlling and retaining construction pollutants
- $\frac{1}{4}$  Protect and restore habitat and soils disturbed during construction and/or during previous development
- $\frac{1}{4}$  Other: \_\_\_\_\_

The entity's sustainable site design/development criteria are aligned with

- Third-party guidelines
- $\frac{1}{3}$   $1$  Specify: \_\_\_\_\_
- Third-party rating system(s)
- $1$  Specify scheme(s)/sub-scheme(s): \_\_\_\_\_
- $1$  Other: \_\_\_\_\_
- Not aligned

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

$\times$  Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

**1.5 points , MP, G**

Other: 'Other' answer must be accepted during validation to achieve a score.

If Third-party guidelines or Third-party rating system is selected, the name of the guideline or system must be provided in the text box.

Text Box: The text box response is validated, and its score is determined by the validation status according to the table below:

Validation status	Score
Accepted	1
Not accepted/not provided	0

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0



**NC4 Does the entity require that the environmental and health attributes of building materials be considered for new construction and major renovation projects?**

NC4

Yes

Select all issues addressed (multiple answers possible)

- 2/10 Formal adoption of a policy on health attributes of building materials
- 2/10 Formal adoption of a policy on the environmental attributes and performance of building materials
- Requirement for information (disclosure) about the environmental and/or health attributes of building materials (multiple answers possible)
- 1/10 Health and environmental information
- 1/10 Environmental Product Declarations
- 1/10 Health Product Declarations
- 1/10 Other types of health and environmental information: \_\_\_\_\_
- Material characteristics specification, including (multiple answers possible)
  - 1/6 Preference for materials that disclose environmental impacts
  - 1/6 Preference for materials that disclose potential health hazards
  - 1/6 "Red list" of prohibited materials or ingredients that should not be used on the basis of their human and/or environmental impacts
  - 1/6 Locally extracted or recovered materials
  - 1/6 Rapidly renewable materials, low embodied carbon materials, and recycled content materials
  - 1/6 Materials that can easily be recycled
  - Third-party certified wood-based materials and products
  - 1/6 Types of third-party certification used: \_\_\_\_\_
  - 1/6 Low-emitting materials
  - 1/6 Other: \_\_\_\_\_

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

Not applicable

**2.5 points , MP, E**

Other: 'Other' answer must be accepted during validation to achieve a score.

If Third-party certified wood-based materials and products is selected, the name of the certification must be provided in the text box.

Text Box: The text box response is validated, and its score is determined by the validation status according to the table below:

Validation status                      Score

Accepted	1
Not accepted/not provided	0

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status                      Score

Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**NC5.1 Does the entity's new construction and major renovation portfolio include projects that are aligned with green building rating standards**

NC5.1

Yes

Select all applicable options (multiple answers possible)

The entity requires projects to align with requirements of a third-party green building rating system but does not require certification

2/4 1  ▼

Green building rating systems (include all that apply): \_\_\_\_\_

The entity requires projects to achieve certification with a green building rating system but does not require a specific level of certification

3/4 1  ▼

Green building rating systems (include all that apply): \_\_\_\_\_

The entity requires projects to achieve a specific level of certification

4/4 1  ▼

Green building rating systems (include all that apply): \_\_\_\_\_

Level of certification adopted as a standard by the entity (include all applicable rating systems):

\_\_\_\_\_

No

Not applicable

**2 points , IM, E**

The name of the green building rating systems and the level of certification (if applicable) must be provided to the corresponding selected answer option in the text box.

Text Box: The text box is validated, and its validation status is determined based on the requirements of the indicators. Various validation status lead to different scores according to the table below:

Validation status    Score

Full points	2/2
Partial points	1/2
No point	0

Percentage portfolio covered: The coverage percentage number is provided by selecting one of four drop down menu options, and the number is used as a multiplier to multiply the score assigned according to the table below:

Drop down option    Multiplier

0% - 25%	0.25
25% - 50%	0.50
50% - 75%	0.75
75% - 100%	1.00

**NC5.2 Does the entity's new construction and major renovation portfolio include projects that obtained or are registered to obtain a green building certificate?**

NC5.2

Yes

Specify the certification scheme(s) used and the percentage of the portfolio registered and/or certified (multiple answers possible)

Scheme name/ sub-scheme name	Level of certification	% portfolio covered by floor area	Number of certified projects
Select scheme ▼			
Select scheme ▼			
Select scheme ▼			

Scheme name/ sub-scheme name	Level of certification	% portfolio covered by floor area	Number of certified projects
Select scheme ▼			
Select scheme ▼			
Select scheme ▼			

No

Not applicable

**5 points , IM, E**

Each certification is validated by GRESB according to a list of predefined criteria which results in a weight as shown in the table below:

Validation status Weight

Full points	1.0
Partial plus	0.6
Partial minus	0.3
No points	0.0

The overall portfolio coverage of building certification of this indicator is the sum of weighted coverage percentages of each reported certification scheme. The overall portfolio coverage number is benchmarked.

Benchmarks are constructed by following the steps below:

1. Check if there are at least 12 respondents with coverage percentages greater than 0% and less than 100% within the same region. If so, make the benchmark the quartiles of the distribution of these percentages.
2. If the step above failed, check if there are at least 12 respondents with coverage percentages greater 0% and less than 100% across regions. If so, make the benchmark the quartiles of the distribution of these percentages.
3. If the step above failed, use static cut-off points of 25%, 50% and 75% to make the benchmark.

Referring to the three benchmark numbers as b1, b2 and b3 where  $b1 < b2 < b3$ , these numbers are used to split the coverage percentages between 0% and 100% into four intervals. The score achieved by a respondent depends on which interval their coverage percentage lands in, unless they had a coverage percentage of 0% or 100% in which case they will always receive a specific score. The relationship between coverage percentages and scores is described in the table below:

Coverage percentage Fraction of maximum score

0%	0/4
----	-----

< 0%,b1 >	1/4
[ b1,b2 >	2/4
[ b2,b3 >	3/4
[ b3,100% ]	4/4

Note that the benchmark is constructed using data from both Real Estate and Developer assessment respondents.

Level of certification is for reporting purposes only and not used for scoring.

## NC6 Does the entity have minimum energy efficiency requirements for new construction and major renovation projects?

Yes

Requirements for planning and design include (multiple answers possible)

$\frac{1}{2}$   Integrative design process

$\frac{1}{6}$   $\frac{1}{2}$   To exceed relevant energy codes or standards

$\frac{1}{2}$   Other: \_\_\_\_\_

Common energy efficiency measures include (multiple answers possible)

$\frac{1}{4}$   Air conditioning

$\frac{1}{4}$   Commissioning

$\frac{1}{4}$   Energy modeling

$\frac{1}{4}$   Lighting

$\frac{2}{3}$   $\frac{1}{4}$   Occupant controls

$\frac{1}{4}$   Space heating

$\frac{1}{4}$   Ventilation

$\frac{1}{4}$   Water heating

$\frac{1}{4}$   Other: \_\_\_\_\_

Operational energy efficiency monitoring (multiple answers possible)

$\frac{1}{2}$   Energy use analytics

$\frac{1}{2}$   Post-construction energy monitoring for on

$\frac{1}{6}$  Average years: \_\_\_\_\_

$\frac{1}{2}$   Sub-meter

$\frac{1}{2}$   Other: \_\_\_\_\_

No

3 points, MP, E

NC6

| Other: 'Other' answer must be accepted during validation to achieve a score.

**NC7.1 Does the entity incorporate on-site renewable energy in the design of new construction and major renovation projects?**

NC7.1

Yes

Projects designed to generate on-site renewable energy (multiple answers possible)

Biofuels

1 Percentage of all projects: \_\_\_\_\_%

Geothermal

1 Percentage of all projects: \_\_\_\_\_%

Hydro

1 Percentage of all projects: \_\_\_\_\_%

Solar/photovoltaic

1 Percentage of all projects: \_\_\_\_\_%

Wind

1 Percentage of all projects: \_\_\_\_\_%

Other: \_\_\_\_\_

1  1 Percentage of all projects: \_\_\_\_\_%

Average design target for the fraction of total energy demand met with on-site renewable energy

\_\_\_\_\_

No

Not applicable

**3 points , IM, E**

Other: 'Other' answer must be accepted during validation to achieve a score.

Percentage number: The coverage percentage number reported is used as a multiplier to determine the score assigned.

Average design target for the fraction of total energy demand met with on-site renewable energy is not used for scoring.

**NC7.2 Are the entity's new construction and major renovation projects designed to meet net-zero energy codes and/or standards?**

NC7.2

Yes

The entity's definition of "net-zero energy" includes:

- Net Zero Site Energy
- Net Zero Source Energy
- Net Zero Energy Costs
- Net Zero Energy Emissions
- Other: \_\_\_\_\_

The entity uses net-zero energy code/standard:

- National/local green building council standard, specify: \_\_\_\_\_
- National/local government standard, specify: \_\_\_\_\_
- International standard, specify: \_\_\_\_\_
- Other: \_\_\_\_\_

Percentage of projects covered: \_\_\_\_\_%

No

**1 point , IM, E**

Text Box: The text box response is validated, and its score is determined by the validation status according to the table below:

Validation status	Score
Accepted	1
Not accepted/not provided	0

Other: 'Other' answer must be accepted during validation to achieve a score.

The percentage of projects covered is used as a multiplier to multiply the scores achieved above.

Percentage number: The score assigned to the coverage percentage number reported above is multiplied by the relative factor associated with the relevant quartile as per the table below:

Quantile	Score
0%	0/4
< 0%, 25% >	1/4
[ 25%, 50% >	2/4
[ 50%, 75% >	3/4
[ 75%, 100% ]	4/4





## 2 points , MP, E

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

The evidence score only applies to the selected options in Requirements for planning and design.

**NC9 Does the entity promote efficient on-site solid waste management during the construction phase of its new construction and major renovation projects?**

NC9

Yes

The entity promotes efficient solid waste management through (multiple answers possible)

Management and construction practices (multiple answers possible)

$\frac{1}{6}$   Construction waste signage

$\frac{1}{6}$   Education of employees/contractors on waste management

$\frac{1}{6}$   Incentives for contractors for recovering, reusing and recycling building materials

$\frac{3}{4}$   $\frac{1}{6}$   Targets for waste stream recovery, reuse and recycling

$\frac{1}{6}$   Waste management plans

$\frac{1}{6}$   Waste separation facilities

$\frac{1}{6}$   Other: \_\_\_\_\_

On-site waste monitoring (multiple answers possible)

$\frac{1}{2}$   Hazardous waste monitoring

$\frac{1}{4}$   $\frac{1}{2}$   Non-hazardous waste monitoring

$\frac{1}{2}$   Other: \_\_\_\_\_

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

× Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

**2 points , MP, E**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

## NC10.1 Does the entity have ESG requirements in place for its contractors?

NC10.1

Yes

Select all topics included (multiple answers possible)

- $\frac{1}{4}$  Business ethics
- $\frac{1}{4}$  Community engagement
- $\frac{1}{4}$  Environmental process standards
- $\frac{1}{4}$  Environmental product standards
- $\frac{1}{4}$  Fundamental human rights
- $\frac{1}{4}$  Human health-based product standards
- $\frac{1}{4}$  On-site occupational safety
- $\frac{1}{4}$  ESG-specific requirements for sub-contractors
- $\frac{1}{4}$  Other: \_\_\_\_\_
- Percentage of projects covered: \_\_\_\_\_%
- UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_
- Indicate where in the evidence the relevant information can be found \_\_\_\_\_

No

### 2 points , MP, S

Other: 'Other' answer must be accepted during validation to achieve a score.

Percentage number: The score assigned to the coverage percentage number reported above is multiplied by the relative factor associated with the relevant quartile as per the table below:

Quantile	Score
0%	0/4
< 0%, 25% >	1/4
[ 25%, 50% >	2/4
[ 50%, 75% >	3/4
[ 75%, 100% ]	4/4

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

**NC10.2 Does the organization monitor its contractors' compliance with its ESG-specific requirements in place for this entity?**

NC10.2

Yes

Select all applicable options (multiple answers possible)

<sup>1/4</sup> Contractors provide update reports on environmental and social aspects during construction

<sup>2/4</sup> External audits by third party

Percentage of projects audited during the reporting period: \_\_\_\_\_ %

Name of the organization

<sup>1/4</sup> Internal audits

Percentage of projects audited during the reporting period: \_\_\_\_\_ %

<sup>1/4</sup> Weekly/monthly (on-site) meetings and/or ad hoc site visits

Percentage of projects visited during the reporting period: \_\_\_\_\_ %

<sup>1/4</sup> Other: \_\_\_\_\_

No

Not applicable

**2 points , IM, S**

Other: 'Other' answer must be accepted during validation to achieve a score.

This indicator is linked to NC10.1. In order to achieve points for this indicator, the number of points received in NC10.1 must be higher than 0.



**NC11 Does the entity promote occupant health and well-being in its new construction and major renovation projects?**

NC11

Yes

The entity addresses health and well-being in the design of its product through (multiple answers possible)

Requirements for planning and design, including (multiple answers possible)

$\frac{1}{2}$   Health Impact Assessment

$\frac{1}{2}$   Integrated planning process

$\frac{1}{4}$   $\frac{1}{2}$   Other planning process: \_\_\_\_\_

**UPLOAD** or document name \_\_\_\_\_ and publication date \_\_\_\_\_

$\times$  Indicate where in the evidence the relevant information can be found \_\_\_\_\_

Common occupant health and well-being measures, including (multiple answers possible)

$\frac{1}{4}$   Access to spaces for active and passive recreation

$\frac{1}{4}$   Active design features

$\frac{1}{4}$   Commissioning

$\frac{1}{4}$   Daylight

$\frac{1}{4}$   Indoor air quality monitoring

$\frac{1}{2}$   $\frac{1}{4}$   Indoor air quality source control

$\frac{1}{4}$   Natural ventilation

$\frac{1}{4}$   Occupant controls

$\frac{1}{4}$   Provisions for active transport

$\frac{1}{4}$   Other: \_\_\_\_\_

Provisions to verify health and well-being performance include (multiple answers possible)

$\frac{1}{2}$   Occupant education

$\frac{1}{4}$   $\frac{1}{2}$   Post-construction health and well-being monitoring (e.g., occupant comfort and satisfaction) for on  
Average years: \_\_\_\_\_

$\frac{1}{2}$   Other: \_\_\_\_\_

No

Not applicable

**2 points , MP, S**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be

partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

The evidence score only applies to the selected options in Requirements for planning and design.

**NC12.1 Does the entity promote on-site safety during the construction phase of its new construction and major renovation projects?**

**NC12.1**

Yes

The entity promotes on-site safety through (multiple answers possible)

- 1/4 Availability of medical personnel
- 1/4 Communicating safety information
- 1/4 Continuously improving safety performance
- 1/4 Demonstrating safety leadership
- 1/4 Entrenching safety practices
- 1/4 Managing safety risks
- 1/4 Personal Protective and Life Saving Equipment
- 1/4 Promoting design for safety
- 1/4 Training curriculum
- 1/4 Other: \_\_\_\_\_

No

Not applicable

**1 point , MP, S**

Other: 'Other' answer must be accepted during validation to achieve a score.

**NC12.2 Does the organization monitor safety indicators at construction sites?**

NC12.2

Yes

Select all applicable options (multiple answers possible)

Injury rate: \_\_\_\_\_

$\frac{1}{2}$  Explain the injury rate calculation method (maximum 250 words)  
\_\_\_\_\_

$\frac{1}{2}$   Fatalities: \_\_\_\_\_

$\frac{1}{2}$   Near misses: \_\_\_\_\_

$\frac{1}{2}$   Other metrics: \_\_\_\_\_

Rate of other metric(s): \_\_\_\_\_

No

**1 point, IM, S**

Other: 'Other' answer must be accepted during validation to achieve a score.

If the option Injury rate is selected, the calculation method must be provided in the text box.

Text Box: The text box response is validated, and its score is determined by the validation status according to the table below:

Validation status	Score
Accepted	1
Not accepted/not provided	0

The rate of the metrics reported is not scored.

**NC13** Does the entity assess the potential socio-economic impact of its new construction and major renovation projects on the community as part of planning and pre-construction?

Yes

Select the areas of impact that are assessed (multiple answers possible)

$\frac{1}{3}$   Housing affordability

$\frac{1}{3}$   Impact on crime levels

$\frac{1}{3}$   Livability score

$\frac{1}{3}$   Local income generated

$\frac{1}{3}$   Local residents' well-being

$\frac{1}{3}$   Walkability score

$\frac{1}{3}$   Other: \_\_\_\_\_

No

**1.5 points , IM, S**

**NC13**

| Other: 'Other' answer must be accepted during validation to achieve a score.

**NC14 Does the entity have a systematic process to monitor the impact of new construction and major renovation projects on the local community during different stages of the project?**

NC14

Yes

The entity's process includes (multiple answers possible)

- $\frac{1}{5}$  Analysis and interpretation of monitoring data
- $\frac{1}{5}$  Development and implementation of a communication plan
- $\frac{1}{5}$  Development and implementation of a community monitoring plan
- $\frac{1}{5}$  Development and implementation of a risk mitigation plan
- $\frac{1}{5}$  Identification of nuisance and/or disruption risks
- $\frac{1}{5}$  Identification of stakeholders and impacted groups
- $\frac{1}{5}$  Management practices to ensure accountability for performance goals and issues identified during community monitoring
- $\frac{1}{5}$  Other: \_\_\_\_\_

Describe the monitoring process (maximum 250 words): \_\_\_\_\_

**UPLOAD**

× Indicate where in the evidence the relevant information can be found\_\_\_\_\_

No

**1.5 points , IM, G**

Other: 'Other' answer must be accepted during validation to achieve a score.

Evidence: The evidence is manually validated and assigned a multiplier, according to the table below. The evidence must support the validation requirements. If any requirements are not met, the evidence may be partially accepted or not accepted depending on the level of alignment with the requirements.

Validation status	Score
Accepted	2/2
Partially accepted	1/2
Not accepted/not provided	0

Open text box: The open text box is not scored and is for reporting purposes only.